

**OCCMA**

**Oregon City/County  
Management Association**

A State Affiliate of **ICMA**

**SECOND QUARTER 2021**



# Hotels to Housing

## INSIDE...

- President's Message
- Feature Story: Hotels to Housing
- Census of Governments
- Save the Date! Summer Conference
- City Manager Spotlight

- University Connection
- Committee Reports
- Sight Seeing: A Guessing Game
- Marijuana in Eastern Oregon
- ICMA Conference

- ICMA Career Compass
- ICMA Ethics Matter!
- 2021 Calendar of Events
- Senior Advisor Reports
- LOC Resources

## MESSAGE FROM THE PRESIDENT

Steve Powers • City Manager • Salem



One of the privileges of serving as OCCMA president is the opportunity to engage with our colleagues from the western states and with the International City/County Management Association. ICMA is our professional touchstone, and Oregon managers have dedicated considerable time to serving our profession at the international level, including past ICMA West Coast Regional Vice Presidents Roger Jordan, Matha Bennett, Jeff Towry and current ICMA Vice President Peter Troedsson, have continued the essential OCCMA/ICMA connection.

OCCMA has the honor and responsibility of hosting the 2021 ICMA Conference in Portland from October 3-6 at the Oregon Convention Center. I encourage you to read the ICMA 2021 Host Committee Report in this newsletter. Capably and patiently overseen by co-chairs Spencer Nebel, Eileen Stein, and Joe Gall, the host committee is ready to roll and have the conference be a great experience for our ICMA colleagues who attend in person. For OCCMA members, the conference is an opportunity to experience ICMA close to home.

Last month, I joined representatives from state associations and affiliate organizations in interviewing ICMA West Coast Vice President candidates for the upcoming California vacancy. ICMA affordability for members and inclusivity of non-managers are issues for each candidate.

Thank you for your responses to my questions regarding the Northwest Regional Managers Conference. OCCMA members enthusiastically support continuing the Northwest local government management conference (note my suggested name change) and having Alaska be in the host rotation. Oregon, Washington, and Alaska presidents set a tentative rotation of Washington hosting in 2022, Alaska in 2023, and Oregon in 2024. There is interest from the associations and ICMA in coordinating our Northwest conference with ICMA when the ICMA West Coast Regional Conference is in Oregon or Washington.

The Professional Development Committee is doing the heavy lifting preparing an educational and engaging OCCMA Summer Conference. We will be in person in Bend July 6-9.

OCCMA's connection to ICMA provides the ethical framework and professional development opportunities critical to maintaining our legitimacy and improving our ability to serve our communities during challenging and changing times. Salem's Police Department, like many in the country, is facing questions of legitimacy and demands for change. Police Chief Trevor Womack's response, I believe, applies to all of what we do in local government, not just policing.

We often hear the term "reform" when discussing changes in policing. That brings a connotation of having done something wrong that needs to be fixed. To me, this is about an evolution of policing, building upon the foundation laid by our policing predecessors. For a decade I've believed our profession is battling a legitimacy crisis. That hasn't improved over the past several years – it has gotten worse. I also know for certain that most of our community here in Salem support us. However, we cannot simply rest in that support and maintain the status quo. We must appreciate the support while also evolving as a professional policing agency. We must also recognize that a minority voice is as important as a majority voice. Especially for police – who represent the enforcement arm of government - being responsive to a community means giving voice to everyone, not just the majority.

Thank you for the work you do building upon the professional local government foundation set by our predecessors and by ICMA.

See you in Bend!

Steve



# Hotels to Housing

by Dave Kanner, ICMA Senior Advisor

Like many Oregon cities, Medford is struggling with the fallout of a red-hot housing market. Median home prices in Medford increased by 20 percent or more in the past year, rental vacancy rates drop to, and stubbornly stayed at or below, one percent and rents have risen as competition for available rentals increases.



Medford's situation is further complicated by last September's Almeda Fire, which destroyed 2,500 housing units in Talent, Phoenix and unincorporated Jackson County.

Available homes and rental units throughout Jackson County were quickly snapped up by fire victims in need of a place to live, while hundreds of fire victims remain housed in hotels or FEMA-provided trailers. The city has also seen an increase in the unsheltered homeless population, thanks to the economic displacement caused by the pandemic, and as many fire victims remain shut out from the housing market.

However, the housing crunch in Medford pre-dates the pandemic and the fire, and the city has put a great deal of energy into addressing it. Now the private sector is looking to address a key slice of the problem by converting hotels to housing.

Two-and-a-half years ago, Medford held what City Manager Brian Sjothun calls a "pop-up event" in

Portland, to which two dozen housing developers were invited to learn about the city's housing needs. One of the invitees was a developer by the name of Fortify Holdings, which is based on the east coast, with offices in Portland.

Fortify is now taking an aggressive approach to housing development in Medford by converting hotels to permanent, market-rate housing.

"Their business model is to renovate hotels for housing," Sjothun said. "There is no city money going into it."



Last January, Fortify announced plans to acquire the Inn at the Commons, located in downtown Medford, and convert its 118 rooms into 123 studio and one-bedroom apartments. The project will serve the dual





goals of providing desperately needed multi-family housing and adding housing to the downtown core.

But Fortify didn't stop there. The company later announced plans to acquire a Travelodge and an America's Best Value motel north of downtown Medford and to convert those to market-rate housing as well.

"These projects will provide nearly 300 units of housing," Sjothun said. In addition, he notes, the city's urban renewal agency is working with private developers on two projects in downtown Medford to provide 60 and 185 multi-family units, respectively.

"Our housing needs analysis shows we are deficient by 1,500 multi-family units over the next 20 years," he said. "[These projects] could take a big bite out of the problem. And sometime in the next year, we will have a discussion with our Urban Renewal Agency board about incentives for workforce housing."

But do the hotels-to-housing conversions raise concerns about lost lodging beds and transient lodging tax revenue?

Sjothun says no. Medford in recent years has experienced something of a boom in hotel construction, driven in large measure by regional athletic facilities that draw visitors from all over the West Coast. And, Sjothun said, "We have development opportunities for 600 more beds for lodging. There's definite demand."

In fact, even as this was being written came news of a proposed land swap of downtown parking lots that would allow for the construction of a five-story, 110-

room Marriott Hotel just a few blocks away from the Inn at the Commons.

So, while Medford leads the way in converting hotels to multi-family housing, another boomlet is taking place throughout the state: Converting hotels into shelter for the homeless.

Back in 2007, the Bethlehem Inn, a largely volunteer organization that was providing winter shelter in church basements in Bend, approached Deschutes County with an audacious idea. The pitch was for the county to buy a motel and contract with the Bethlehem Inn to convert it into a year-round shelter with support services. The inn would then fund-raise to reimburse the county for the purchase price.

"Deal!" said the county, which bought a motel on Highway 97 in north Bend for \$2.4 million, and which now offers 110 adult rooms and ten family units, as well as meals, laundry facilities and a variety of support services, including mental health and addiction counseling.

As was promised, the Bethlehem Inn eventually paid back \$1 million of the purchase price and the county forgave the balance. Deschutes County Administrator Tom Anderson says the Bethlehem Inn has been a success and the county continues to support the inn with a service partner grant funded by lottery dollars and a contract with the Community Justice Department for transitional beds.

The Bethlehem Inn is looking to expand into Redmond, where City Manager Keith Witcosky said, "We have seen a marked uptick in homelessness in our community, primarily in our industrial areas east of town. We have not seen camping in our parks in the same way that other communities have experienced. But without good alternatives and solutions in place, the preponderance will only increase."

As in Medford and elsewhere, Witcosky and his team say homelessness is being driven by skyrocketing housing costs and rental vacancy rates that hover around one percent. Witcosky notes that the city is investing heavily--\$2.5 million in urban renewal funds--to address low-income and workforce housing needs. But the Bethlehem Inn is focused on addressing the needs of the unsheltered homeless by acquiring a

motel in Redmond and converting it into a shelter.

Bethlehem Inn Executive Director Gwenn Wysling agrees with Witcosky that homelessness is a growing problem in Redmond.

“The incidence of homelessness since COVID has been precipitous,” she said. “Camps around Juniper Ridge have been expanding. The police and others are trying to get people off of public land, but there’s nowhere for them to go.”

Wysling has her eye on a particular motel in Redmond that could house up to 30 people, although she would like to offer up to 90 shelter beds in the future. This would be a “high-barrier” shelter, meaning guests must pass a drug and alcohol test prior to intake (and be subject to random testing during their stay), enroll in a five-week case management program and not be a registered sex offender. Wysling plans to fund the purchase with a \$2.5 million Project Turnkey grant.

Project Turnkey was created by the Legislature last year with a \$65 million appropriation that’s administered by the Oregon Community Foundation. The stated purpose of the program is to acquire hotels and motels for use as non-congregate shelter for people experiencing or at-risk of homelessness.

The first recipient of a Project Turnkey grant was the non-profit organization Options for Helping Residents of Ashland (OHRA), which used its \$4.2 million grant to purchase and renovate a Super 8 hotel in Ashland for use as a 53-room non-emergency shelter.

According to OHRA Executive Director Cass Sinclair, it will be a “low-barrier” shelter, meaning there are no requirements that guests be clean and sober or that they accept case management. Nonetheless, Sinclair says OHRA works with local health care providers, the Veteran’s Administration and other community partners to deliver services, all with the goal of moving people out of homelessness and into permanent housing.

Another early recipient of Project Turnkey funding was Rogue Retreat, a Medford-based homeless services provider that already offers shelter, transitional housing and urban campground programs. Rogue Retreat is using its \$2.55 million grant to purchase a motel that will be converted into a 47-

unit transitional housing project for fire victims and homeless people impacted by COVID-19. The City of Medford Urban Renewal Agency is also looking to help with the cost of renovation.

“We’ve given them support because they continue to produce,” Sjothun said. “They have been a great partner.” With the addition of this new facility and an expansion of the urban campground, Sjothun said there will be enough shelter space in Medford for anyone who wants one.

Project Turnkey grants have also gone toward hotel/motel acquisitions in Hillsboro, Pendleton, Lincoln City, Corvallis, Roseburg, Klamath Falls and Eugene.

The Eugene project is actually proceeding under the auspices of Lane County. County Administrator Steve Mokrohisky says the County used its \$5.5 million Project Turnkey grant to purchase a 50-unit Red Lion hotel. An unfinished penthouse space will allow for another 10-15 units.

But Mokrohisky says this project will be permanent supportive housing rather than emergency shelter.

“It will be more like an apartment building,” he said, adding that it will include job training and placement as well as mental health and addiction counseling.

“We want to cycle people through and get them into their own permanent housing.”

This will be one of many such projects Lane County has spearheaded, as the county works to provide shelter and supportive housing for the unsheltered homeless population.

“The challenge continues to grow,” Mokrohisky said. “[These projects are] having an impact. The question is whether we’re keeping up.”

For more information on Project Turnkey, visit the Oregon Community Foundation at [oregoncf.org](http://oregoncf.org).

## WHAT IS THE CENSUS OF GOVERNMENTS?

The Census of Governments (CoG) is the most comprehensive and precise measure of government economic activity. It identifies the scope and nature of the nation's public sector and provides authoritative benchmark figures of public finance, pensions, and employment. It classifies the complex and diverse state and local government organizations, powers, activities, and measures state and local fiscal relationships. The CoG is comprised of three components—Organization, Employment and Finance.

With the release of each data product, the CoG provides policy analysts, researchers, and the general public with a more complete and clear picture of the public sector. These data products present information to assist in addressing the issues that concern state and local governments and serve as the foundation for developing national economic and public policy.

Improvements to the 2022 CoG will increase efficiency, reduce response burden for state and local governments, and provide data products that reflect our ever-changing U.S. economy.



## SAVE THE DATE

**July 6-9th, 2021**

**OCCMA Summer Conference  
Mt. Bachelor Village, Bend**

### Join Us!

Please join your OCCMA colleagues at our July 6-9th Summer Conference in Mt. Bachelor in-person.

This year we will be able to enjoy beautiful Bend and reconnect with friends over breakfast.

Susie Marston, CM Gervais and Chair, OCCMA Professional Development Committee.

Please note that registration is processed through LOC's registration portal and that your login will be the same as your LOC login. If you are unsure what your login is please contact Debi Higgins at [dhiggins@orcities.org](mailto:dhiggins@orcities.org)

If you have specific questions related to logistics to the conference, please contact Kelly Richardson at [krichardson@orcities.org](mailto:krichardson@orcities.org)

2021 Summer Conference Forms and Handouts

[Register Here](#)

[Conference Program](#)

[Scholarship Application](#)



# City Manager

## Spotlight

### John Walsh

By W. Scott Jorgenson, City Manager, Rainier



By any measure, St. Helens is booming, with more than 500 housing units currently in the various stages of construction, major park renovations, a 204-acre industrial business park, the St. Helens Riverfront Project and a new

Public Safety Facility in motion.

Overseeing that growth is certainly a challenge in and of itself. But City Administrator John Walsh is fully prepared to handle it.

“The community and economic development opportunities here are tremendous,” he said.

Walsh grew up in Washington, in the Auburn area. He attended the Huxley College of the Environment at Western Washington University in Bellingham, graduating with a bachelor’s degree in geography. Land use planning was a focus of Walsh’s studies, and that would come in handy in the years to follow.

After college, Walsh spent ten years in the construction and development industry. While this experience offered valuable perspective for managing the current growth in St. Helens, he felt the pull away from the private sector and into public service.

“I’ve always felt a calling for public service,” Walsh said. “It’s rewarding to be a part of meaningful change.”

Walsh’s city administrator trajectory began with a stint at the City of Centralia’s community development department. That led to seven years as a public works administrator for the City of Pacific, in Washington’s

populous King County.

In 2008, Walsh relocated to Oregon, taking over as city manager in rural Myrtle Point, located in the state’s southern coastal region. He made the leap to St. Helens in 2012 and has been there ever since.

When Walsh first started in St. Helens, the unemployment rate in the city was hovering at 18 percent. That figure has improved steadily with a healing economy and steady population growth.

Drawing from his private and public sector experience, Walsh has been charged with leading some of the City’s largest development projects. These include the Riverfront Redevelopment Project and the St. Helens Industrial Business Park. These projects total more than 300 acres along two miles of the Columbia Riverfront and a transformational opportunity to change the community’s future.

“These projects will set the course for more diversified development in the City,” he said.

Walsh was also instrumental in developing the annual month long Halloweentown event in October which has gained worldwide attention.

A top priority for the City of St. Helens is replacing its current public safety facility. The current facility was constructed more than 50 years ago and is grossly undersized to meet the needs of the growing community.

“The community deserves better for its citizens and for those that protect use” Walsh said.

An ICMA credentialed manager, Walsh is married with three children. His hobbies include boating and outdoor recreation.

“I don’t know what I’d do that I would enjoy more,” he said. “The city’s growing. There’s tremendous opportunity here for meaningful change. I’m excited to be a part of it.”

# University Connection

## Current Research on Three Public Management Issues

### Series 2 of 3

Edited by Scott Lazenby, Hatfield School of Government, PSU

Students enrolled in PSU's MPA program have access to an academic research library that has subscription agreements with the majority of scholarly and commercial publishers in North America and Europe. Three students recently mined this huge resource to discover the state of research in three key issues facing public managers. Here's what they found.



#### **How well-chosen goals can improve performance by Khalid Alburayk**

Managers often assume a key part of their job is to set goals for their employees, and monitor progress toward those goals. But does this improve performance? Research shows that under the right circumstances, appropriately chosen goals can in fact improve performance. But for many jobs in the public sector, appropriate goals cannot be set, and other techniques must be used.

To be effective, goals should be “SMART,” that is, specific, measurable, achievable, relevant, and time-based. It is not critical that employees help set their own goals, but they must understand why the goal is important. If these criteria are met, challenging goals can be a motivator. On the other hand, research suggests that “stretch” goals that are extremely difficult to attain can be demotivating. And supervisors need to tailor goals to the individual: for some, a long-range objective works best because it gives them freedom in the way to approach it. For others, the long-range goal may seem daunting, and they are best motivated by smaller, incremental goals.

For many jobs in the public sector, however, goals are either ambiguous or difficult to measure, or both. Focusing on the few results that can be measured (for example, quantity of work performed) could compromise objectives in other areas, such as quality of work. A study by Marieke van der Hoek and colleagues gives the example of “a goal such as delivering high-quality service to citizens, in which values of effectiveness, efficiency, fairness, and robustness all play a role.”

This research found that self-managed teams can be effective in cases where goals are difficult to specify: the team members form a consensus among themselves as to what activities and actions are important. The researchers note, “Self-management has been found to influence performance positively ... with the effect being even stronger compared with the effect of goal clarity. It follows that goal clarity is beneficial, but that other factors could be more important than goals.”





# Committee Reports



## Veterans and Local Government

Submitted by Peter Troedsson  
City Manager, Albany, Oregon  
Captain, US Coast Guard (ret.)

“To advance professional local government through leadership, management, innovation, and ethics.” - ICMA Mission Statement

As local government professionals, we’re motivated by ICMA’s mission and dedicated to its vision of “creating and sustaining thriving communities.” We are continuously looking for opportunities to work toward that mission and vision. One of ICMA’s key priorities is to grow the local government profession by hiring new and diverse talent. Recognizing that military service members who have separated from active duty represent a large pool of leadership and management talent, ICMA is taking concrete steps to be able to tap into this unique talent pool. The challenge is two-sided:

1. Increase visibility among military personnel with respect to the opportunities in local government for skilled leaders with a passion for service, and
2. Build awareness among local governments of this pool of trained leaders and managers, many of whom retain a passion for continued service.

In October 2020, ICMA stood up the Veterans Advisory Committee (VAC) to help connect veterans to the local government profession. The VAC will guide ICMA on the development and improvement of programs aimed at growing the talent management pool for the next generation of local government managers by reaching into the veteran community.

The VAC also intends to build relationships between the veteran community and local governments.

The committee supports ICMA’s efforts to recruit separating military service members into the profession through the Veterans Local Government Management Fellowship (VLGMF), which places separating service members in local government offices to gain experience and knowledge with which to begin a career in local government.

The committee is also involved with ICMA’s professional development program, supporting partnerships between installation commanders and surrounding municipalities through the City Manager Senior Fellowship Program. At this point, this program is focused on Army officers and matches Army Assistant Installation Commanders with city/county managers for a five-day shadowing experience. These two fellowships are a great way to get involved and help build relationships to promote greater awareness and connection between the military community and municipal managers.

The VAC, made up of volunteer ICMA members from around the country, is working on other efforts to raise awareness of the veteran talent pool and how to access that pool to increase the number and quality of candidates for employment in municipal government. Upcoming conferences will include sessions on this topic, as well as sessions targeting help for veterans as they transition into local government. It’s an honor for me, as a member of the ICMA Executive Board, to serve as the Board’s representative to the VAC. If you’d like more information about ICMA’s Veterans Programs, or if you’d like to discuss ideas for improvement of the program, please contact me or reach out to ICMA’s Senior Program Manager, Lynn Phillips, at 202-962-355.

# Sight Seeing: A Guessing Game

Hopefully, this summer we will all find time to travel. See if you can figure out these unique landmarks that are located in a city in Oregon. If you would like an attraction in your city to appear in the next quarter email information and send a picture to Heidi at [manager@donaldoregon.gov](mailto:manager@donaldoregon.gov).



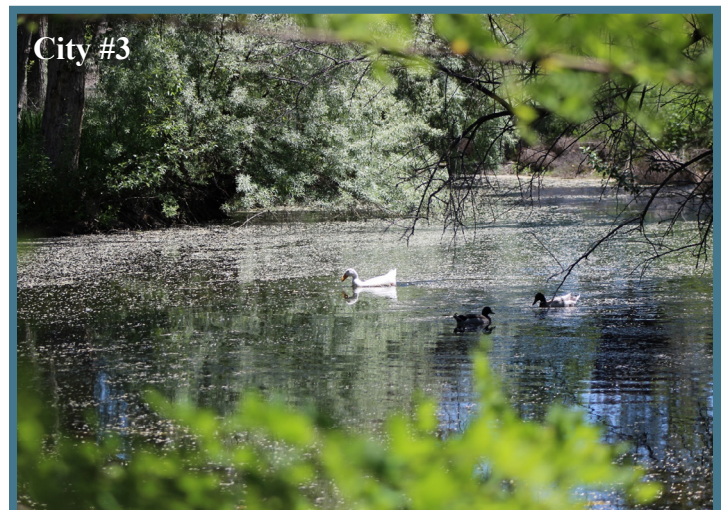
This beautiful mural can be found along a new parking lot that was originally an iconic location within its city, The PIX movie theater. This piece was painted in a retro style with retro colors by Jeffrey Sincich and Josh Stover from J& S Signs out of Portland. You can find this mural in the middle of downtown.



This lovely piece of art, known as The Mobius, can be found in a small rural city park. The park includes picnicking areas, play structures for children, horseshoe pits, a sand volleyball court, and a 10,000 square foot skate park. If you venture just a half mile, you can enjoy a peaceful paddle on the beautiful Clackamas River that flows along the edge of town.



This gorgeous mural can be found in mini pocket park located in a downtown corridor. This park took the place of what was a burned down building. The pocket park provides a place for visitors to sit and enjoy each other's company during the day and during events. The park needed a little color added to it and from that idea came the Dahlia mural. This mural was painted by artists Jeffrey Sincich and Josh Stover from J& S Signs Portland. This mural has been painted on removable slats so it can be moved to other locations.



This six-acre park is a hidden gem located 2.5 blocks off of a state highway that runs through the downtown sector of this rural city. However, while in this park you feel like you are more than 100 miles away from civilization. Most of the local residents don't know about this park and wouldn't know where to find this peaceful getaway. Within a mile surrounding this park, you would find a busy interstate, a growing city, farmland, a river to play in and an iconic water tower.

While sitting on the quiet hillside in this park, you might smell the sweet smell of mint and you would have a wonderful view of a well-known 4th of July fireworks display.

**Answers on Page 15**



# ICMA Plans for an In-Person Conference in Portland

By Spencer Nebel, Eileen Stein, and Joe Gall



On April 27, ICMA Executive Director, Marc Ott; President-elect Troy Brown; and ICMA staff members met with OCCMA Host Committee co-chairs, Travel Portland officials, the Oregon Convention Center staff, and Mayor Ted Wheeler, to discuss plans for the 107th ICMA conference scheduled for October 3-6, 2021. Following these meetings, Marc indicated ICMA intends to move forward with a hybrid conference in Portland that will include in-person attendance with virtual components of the conference, as well.

The OCCMA Host Committee has done a significant amount of preliminary work preparing for this conference following Portland's selection as the 2021 annual conference location in 2012. This will be the second time in 107 conferences for Portland to host this annual event. With the impact of COVID-19, the Host Committee activities have been on hold for much of the past 14 months. Following the visit of ICMA to Portland, a full Host Committee meeting was held, virtually, with ICMA officials on May 20 to kick off the final planning for this conference. The planning

process has been very much in a "hurry up and wait" phase. We are now moving into the "hurry-up" phase of the planning process.

A lot of dynamics are changing with the CDC recently relaxing guidelines relating to COVID-19, with Governor Brown following this lead for Oregon. While there are uncertainties relating to the number of people that can be accommodated at the convention center, due to COVID-19 restrictions in place at that time, and questions regarding what path COVID-19 will take between now and this fall, it appears that OCCMA will be hosting the 107th Annual ICMA Conference. We appreciate the work that has been done by the various subcommittees of the Host Committee to plan for this conference. In the next few weeks, ICMA will be finalizing the commitment to move forward with an in-person conference in Portland, with the green light expected by the first of June. There is a lot of excitement among ICMA members to have an in-person conference. This will be tempered by any residual concerns about COVID-19. It will also be a great opportunity to celebrate and come back together in person to learn and share our experiences in local government, as the Association has done annually since 1914, except for two years -- 1945 and 2020.

The 107th Annual Conference will be a great time to showcase Oregon and the Pacific Northwest. We have a lot of work ahead of us, but we are looking forward to offering a great venue and great conference this October!



# Marijuana in Eastern Oregon A Border City and Marijuana

By Heidi Bell



As we approach nearly six years of the legalized use of recreational marijuana and its non-medical cultivation in Oregon, I wondered what the effects have been in communities through our state. This year, we will do a series looking at the outcomes in the state's different regions.

Measure 91 became effective July 1, 2015. Not all communities agreed to allow licensed dispensaries to operate within their boundaries. They were given the option of banning those facilities, but under the condition that they wouldn't receive revenues generated through marijuana sales.

The roughly 11,500 community members of Ontario welcomed Adam Brown as their City Manager five years ago. Ontario is a border town, located just minutes away from Idaho, where marijuana is not legal. So, this begs the question: What does the marijuana business look like in Ontario?

When Adam first arrived, the City's voters decided to opt-out of allowing dispensaries. However, in June 2018, a local group hired a firm to get the question back on the ballot. They succeeded, and in November

2018, about 60 percent of the voters reversed the City's previous position.

Although the passage surprised Adam, Ontario had already taken the initiative and set up an ad hoc committee composed of supporters, nay-sayers, people in the middle, and workers in the marijuana industry. This committee was able to propose development code and zoning rules and when the news hit, they were ready for action. They decided on a buffer of 1,000 feet from other marijuana businesses and 500 feet from schools, parks, and residentially zoned properties. On paper, it seemed to be well-spread out with fewer options. But in real life, it seems denser.

But what they were not ready for was the line of people that appeared a morning shortly after the November election. Adam shared that hopeful business owners started camping 24/7 outside of the City's Community Development building. Brown recalled "that this led to a local surge of properties being snapped up. One person hired an armed guard to reserve their spot in line." After having people physically standing in line for two weeks, City staff

created a reservation system for those wanting to claim properties, after demonstrating certain criteria to staff. Adam said this established the pecking order of the 1,000-foot barrier and shortly after January 1, 2019, there were 17 locations established.

Now, from nine retailer and several wholesalers, Ontario collects \$3,000,000 in marijuana tax revenues, which is about a third of the City's General Fund. Adam stated that the City's leadership "decided not to live on it, because it could become legalized (in Idaho), so it is safer not to build programs depending on this revenue." The City has used the money for capital investments. The goal is to use it to make the City more appealing, provide amenities that people want, broaden the tax base, pay down PERS debt, and update infrastructure. A match system was created for three local parks that are owned by service groups and it resulted in new playground structures and a walking trail with signage. The City also built its very first bike/pedestrian trail and also spent \$200,000 to rebuild the tennis courts. It's also been able to put money into roads and do projects that give Ontario that glowing reference of being a "shovel-ready" city. Additionally, they will have paid down their PERS UAL by \$5 million shortly after the new fiscal year starts.

What is the downside of all this money? Mostly, it is the demand for City services. The residential population is 11,500, but the daily population surges to 40,000 to 50,000 to support jobs and shopping for the greater region. The City's leaders also know that there

are 1,600 unique trips a day for marijuana, and 90 percent of this traffic is from Idaho. Ontario sits right on the edge of the Boise Metropolitan area, the fastest growing city in Idaho.

The police and fire departments have experienced the most distress. Adam said that "the police are busy just going from call to call, not a lot of proactive policing, just reactive." He reported that property crimes are up, but this is not necessarily due to marijuana. Rather, it's because the City doesn't have enough police and their concentration is on violent crime. The other drain is that traffic is higher.

The City hired a lobbyist that is working to raise the sales tax to 10 percent. The City didn't find support for this in the Oregon House of Representatives, but it is gaining support in the state Senate.

With Idaho having no mask rules in play and people crossing the border daily for work and shopping, tourism Ontario has battled with intense COVID outbreaks. However, the marijuana retailers were early to support the preventative measures. The City Council sent Adam to check on the businesses and they were in compliance. He said that they stressed that they didn't want to be shut down.

Adam is no stranger to being interviewed about the effects of marijuana on a border town. Here you can read Adam's [white paper](#) or an article from [Politico](#) on this same topic.



**OCCMA**  
**Oregon City/County**  
**Management Association**  
A State Affiliate of **ICMA**

## Renew Your Membership with OCCMA Today!

A significant benefit of membership is access to the Senior Advisor Program. Each advisor represents one of the five regions in the state. They are available to you as a resource for advice and can assist you with additional help if requested. The OCCMA website – [www.occma.org](http://www.occma.org) – has many resources available including an online directory which is updated continuously throughout the year. Members have access to the association's listserv, which is an invaluable tool for discussion of current topics. In addition, registration at OCCMA-sponsored trainings comes at a reduced fee for members.

If you have questions, please contact Kelly Richardson at [krichardson@orcities.org](mailto:krichardson@orcities.org) or 503.588.6550.



## CONNECTING WITH ACADEMIA – IT’S EXHILARATING

By Gary Milliman | OCCMA Senior Advisor

Among my post-retirement activities is working with the University of Southern California Sol Price School of Public Policy as a mentor and on a fellowship board.

I find the experience exhilarating in a number of ways, but primarily through interaction with very enthusiastic students...and being challenged to keep up with the technology and policy thought process of graduate students who are about to enter the profession.

The USC City/County Management Fellowship (CMF) is engaged with students in a number of ways. We provide small scholarships, cultivate internships and part-time employment in cities, host social gatherings for student/professional networking, serve as mentors to individual students and host several keynote speaker events during the year.

I currently have a long-distance mentee who is interested in a local government career. I have been counseling her on resume preparation and generally serving in an “ask the professor” capacity as she completes assignments and thinks about her future. I have also been providing her with resources available through ICMA, Cal-ICMA, OCCMA, and the California City Management Foundation.

My involvement with CMF has led to other volunteer experiences at my alma mater. This month, I had the opportunity to serve as a panelist for a master’s thesis oral defense by an international student, Jailing “Jenny” Gu.

Jenny’s thesis looked at the current residential recycling policy and program administered by the Shanghai Landscaping and City Appearance Administrative Bureau. Shanghai...population 28 million...with 93 percent residing in high-rise apartments...is struggling to implement a household waste source separation program.

The city generates about nine million tons of municipal solid waste annually and is at a diversion rate of

about three percent. Currently, they have a “four bin” program, and people transport the recyclables to collection sites. Jenny’s study looked at the obvious constraints to achieving high participation levels, such as limited space for bins, complicated separation rules, and the inconvenience of self-transportation. It also identified elements of more successful programs in Taiwan and Korea that could be adapted to Shanghai.

I was the only non-academic on any of the panels. The faculty advisor told me that they like to have practitioners on these panels but have had trouble “making connections.” Thanks again to CMF for opening this path. I was selected because I am a former City Manager, and have traveled to Shanghai on study tours with ICMA and others.

There were a total of 12 masters thesis presentations on the day I served as a panelist, 11 of which dealt with public policy issues in China, Korea, Indonesia, Afghanistan, and Kazakhstan and one California project: “COVID-19 Related Job losses in California,” a project commissioned by the Governor’s Office.

It was a wonderful experience to see so many bright, talented and enthusiastic future public policy professionals. Many of the issues we are dealing with here in Oregon are also being addressed internationally. We can learn much and be reenergized by tuning in with today’s public policy and public administration students and academicians.

If this piques your interest, contact your alma mater to see if there are similar opportunities. Let them know you are here and what your interests are. In a post-COVID world, travel and in-person interaction are no longer constraints. Or contact an Oregon university that has a public policy or public administration program. I am sure Dr. Phil Cooper at Portland State University would love to hear from you.





# ICMA ETHICS Matter!



## Respecting Roles and Responsibilities

Scenario: During the monthly board meeting of a city-supported economic development foundation, the discussion of efforts to promote the region soon turned into a critique of city council's leadership. The city manager, who serves in the city's slot on the board, was the only city representative in attendance that day. A CEO from one of the largest corporations in the city took the lead in expressing disappointment over the mayor's leadership in efforts to garner support from the state and federal government for a critical expansion of the airport.

Additional comments then flowed from other board members about the lack of leadership from council members and even their fitness to hold office. At this point, the city manager said that it was inappropriate for him to be engaged in a discussion or evaluation of the council's or mayor's performance. When the conversation continued, the manager left the meeting. Should the manager have remained in order to hear the comments and perhaps offer his input?

Advice: No, the manager was wise to voice his position and to exit when the board failed to change the topic. Accountability for the local government

operation rests with the manager, who should always be forthcoming in publicly addressing complaints, concerns, and results. But when the dialogue shifts to the performance of elected officials, the manager should stay out of the debate.

Participating in a public critique about the elected official's performance would undermine the democratic process used to elect leaders and the manager's ability to serve the community, and it would be counter to the profession's ethical standards. From a practical perspective, it's hard to envision an effective governance model, public or private, under which it would be appropriate or helpful for the appointed executive to comment publicly on the performance or qualifications of governing board members.

Although a manager does have a broader obligation to serve the best interests of the community, the manager delivers on that obligation by working through the governing body and by respecting the role and responsibilities of elected officials. The manager's role is to submit policy proposals to elected officials, provide them with facts and advice on matters of policy as a basis for making good decisions and setting community goals, and uphold and implement local

government policies adopted by elected officials.

When the council and the manager disagree about specific policies, the manager may work hard to convince the council of the wisdom of his or her recommendation, but the manager ultimately is obligated to follow the council's direction. Only in the extreme instance of unethical or illegal acts or acts of gross misconduct would a manager be permitted to disregard the council's decision.

ICMA members have an obligation under the profession's Code of Ethics to serve all members of the governing body equally; act with integrity to build trust with the public, staff, and governing body; be politically neutral with regard to the election or removal of candidates for public office; and respect the roles and responsibilities of the public and elected officials. To that end, it is unethical for a manager to engage in public or private conversations, even if well intentioned, with residents and leaders in the community regarding the performance of the elected officials.

Effective local governments truly do run on a combination of strong political leadership and good management. When either part of this equation is underperforming, the community can certainly suffer. The best approach to charting a better course is to assess what is wrong and develop a strategy for making improvements or changes as needed.

To the extent that the concern is with the performance of the governing body, the discussion is most appropriately led by community leaders, residents, and elected officials. Responsibility for deciding whether elected officials are making wise decisions and are competent to serve in their role rests solely with the voters and community at large. There simply is no role for the manager to play in that assessment or to use the position of manager to influence the outcome of the discussion.

## 2021 CALENDAR OF EVENTS

**\*July 9 Summer Conference  
OCCMA Board of Directors Meeting  
Mt. Bachelor Village Resort, Bend**

**October 3-6 ICMA Conference  
Portland Oregon**

**October 20-LOC Conference  
OCCMA Board of Directors Meeting  
River House, Bend LOC Conf**

**October 21-LOC Conference  
OCCMA Annual Membership Meeting  
River House, Bend LOC Conf**

**November 18 – 19\*  
OCCMA Board of Directors Retreat  
Location Oregon Gardens, Silverton**

**\*These dates are tentative.**

### **Answers for Sight Seeing: A Guessing Game**

**City #1 Mural 1: Pix Theater Mural,  
Woodburn, OR**

**City #1 Mural 2: Dahlia Mural, Woodburn, OR**

**City #2: Estacada**

**City #3: Stanfield**

# Oregon Senior Advisors



From  
**Sheila  
Ritz**



**Charity Taylor, Lake  
Oswego Management  
Analyst**

Charity started working for the City of Lake Oswego in June 2018 as a Kincaid intern in the City Manager's Office. She was soon promoted to Management Analyst and worked in the Parks & Recreation Department.

Since this past February, she has been back in the City Manager's Office.

Charity earned a BA degree in Political Science from the University of Portland in 2013. Then she was a family law legal assistant for 4 years. She decided she would rather work in public management so she started working on her MPA degree at PSU. She is still working on it part-time. Charity is really enjoying this field of work and very happy she decided to change the course of her career.

A number of projects have kept her very busy. These include doing public outreach about a parks bond measure, working with the DEI Task Force, working with the Luscher Area Task Force on refinements to the existing Master Plan and Agricultural Plan, and engaging the community in a dialog on Community Policing.

The Council created the DEI Task Force in late 2019 and the plan was completed in December 2020. The Task Force was charged with identifying barriers to inclusive public engagement and City employment and make recommendations to the Council towards creating a community of trust and belonging. They conducted multifaceted and easily accessible focus groups and surveys for various stakeholders. The final report recognizes the need for the City and community-based resources to support the sustainable evolution of equitable practices. Two of the final recommendations are to hire a full-time Equity

Program Manager and to establish a permanent Diversity, Equity, and Inclusion Committee.

The purpose of the Luscher Area Task Force is to craft recommendations for programming and facilities as it relates to urban agriculture and environmental education in the Luscher area. The work of this Task Force is continuing.

The Lake Oswego dialog on Community Policing began this spring. The City is conducting extensive public outreach to obtain insights on what needs to be done to ensure all people who live, work, and visit their community feels safe. The information collected will help the City evaluate existing policing systems, policies, and practices to ensure equitable enforcement outcomes for all in Lake Oswego, especially people in the community who have been marginalized.



**Jordan Wheeler, Sandy City Manager**

Jordan is working in the office a couple of days/week otherwise, working from home. Council meetings are still on Zoom. He said they have learned some good things during the pandemic shut-down: one is that virtual meetings work great for some things and they have found

that staff has accomplished a great deal working from home (those who can) during this past year.

They recently held 3 Council sessions for Visioning and Goal Setting. There are 3 new Councilors and the whole Council is very enthusiastic and wants to be involved in accomplishing the adopted City Goals.

Sandy has a number of projects and studies in the works. They have a major wastewater project and were invited to apply for the EPA WIFIA loan program. They get half their water from the Portland Bull Run and Portland will be constructing a new filtration plant. Sandy needs to decide if they should connect to this new filtration plant or determine alternatives for their water supply. They currently get the other half of their water from Alder Creek and springs in the area. Like everyone else, they are doing DEI work and a Homelessness Task Force has been established at the direction of the Council. They



were studying the possibility of a special district for the operation of the aquatic center before Covid hit last spring. But they plan on keeping parks under the city operations. The City had previously purchased 40 acres from the school district that included a middle school and pool. They intend to turn the middle school into a community center. And they are updating their Comprehensive Plan.

From the City's Urban Renewal funds, they offered an outdoor patio program (80% grant/20% loan) as an incentive to building owners with restaurants to help increase business for the restaurants. Sandy's new development has been predominantly residential and they are working on encouraging commercial. There were recently 3 large development projects proposed (I believe multi-family). The City Council denied 2 of them which have been appealed to LUBA.

Also, the City has started a feasibility study for a highway bypass around the city. A cost/benefit analysis is being done for Council consideration.



**Gordon Zimmerman, Cascade Locks City Administrator**

Gordon has been the Cascade Locks City Administrator for over 8 years now. He has informed the City Council that he intends to retire on June 30, 2022.

They have completed construction of a new well, new mainline, and reservoir at a cost of \$4 million. They are currently working on a \$5.5 million wastewater project replacing lift stations and the equipment in the wastewater plant. They received a USDA \$1 million grant and a \$3.5 million loan to help fund the project. They have applied for and hope to receive a \$2.5 million grant from the CDBG program to be able to pay off the loan sooner. The City has an electric utility and they have received 80% of the \$30 million project cost to build resiliency into their electrical distribution system.

More changes on the main street through town are happening. There are now two microbrewery/restaurants: Thunder Island and Gorges. Gorges have a location in Portland and they expanded their operation by building a new facility in Cascade Locks. These are in addition to the Ale House which has been there for years. Also, the museum wants to buy the old hardware store on the main street and relocate from

the Port property.

The city currently has over \$24 million in the planned development. This includes 45 new single-family homes of which 9 are under construction. Their housing stock has grown 25% in the past 5 years. Also, the Renewal Workshop business is building a new 40,000 sq. ft. facility and increasing their employees from 25 to 100. This company repairs and refurbishes high-end casual clothing for resale. They have opened a subsidiary facility in Belgium now for the European market. Cascade Locks' assessed value has grown from \$62 million in 2010 to \$118 million in 2020.

An important challenge that Cascade Locks needs to address is finding stable funding for their Emergency Medical Services.



**Corey Falls, Gresham Deputy City Manager**

Corey was first hired in Gresham as the Superintendent of Public Safety (overseeing Police and Fire and Emergency Services). After one year he was appointed Deputy City Manager. Corey has a BA degree in Health & Human Performance from the University of Montana. He has a Master's degree in Organizational Management from the University of Phoenix. Corey also has a post-graduate degree in General Business from North Central University in Arizona. Corey spent 21 years of his career in law enforcement with the last 5 of those years as a Deputy Chief of Police. He was also the elected Sheriff of Jackson County for 2 years.

Corey has spent a great deal of his time on the organization's Covid 19 response. This included keeping employees safe and notified, providing information on resources to the community, and the overnight change to virtual work. He is now conducting an evaluation of virtual work vs. in-person work. He is finding that virtual work is very productive for some staff.

Diversity, Equity, and Inclusion work is continuing. They are currently working with a consultant on an internal assessment. There will be much more work to follow.

Corey is also looking into needed resources to sustainably fund Public Safety Services. The Council

had previously adopted a flat rate utility fee for public safety and parks. Last year the Council approved an increase in this rate to expire in June 2022. Going forward, the Council may present a ballot measure to the voters for increased funding.

The finalists for the Gresham City Manager position were just announced as I write this. They are Jamel Fox, Patrick Quinton, and Nina Vetter. By the time you read this, I expect the Council's decision will be public.



**Michael Jordan, Portland Bureau of Environmental Services Director**

Michael has been working from home mostly for over a year now as well as other office staff. He said it may be sometime around August that staff will be able to come back to the building but he expects that many staff will continue working from home. Michael

said a lot has been learned since Covid 19 shut things down and the violent demonstrations downtown and the wildfires last fall which have all affected employees. He said they have reframed their thinking on how to be a good employer and support employees through such events.

The Bureau needs to dramatically increase capital investments. There is at least \$100 million/year of work that needs to be accomplished. They have worked on changing policies and their business processes to become more efficient in completing projects.

They are projecting that their sewer revenue will be down \$70 - \$100 million over the next two years. But this is only like 10% of their normal collections over two years so they will not need to lay off any staff. Their sewer revenue is down due to so many commercial closures and people just not paying their bills. The Council had ordered no turn-offs during the Covid-19 crisis. The City did provide funding for utility bills to low-income residents like so many other jurisdictions have done.

The Legislature recently created a new Special District for the 27 miles of levees along the Columbia River. They created a 17 member interim Board with Michael appointed as Chair. The boundary for the new Urban Flood & Water Quality District is larger than the four existing drainage districts that have

been operating the levees on the Columbia River for many years. The problem the four existing drainage districts have been experiencing is that they don't have the funding or the ability to raise sufficient funds to bring the levees back into the proper condition for certification. Without certification, property owners in the flood plain cannot get flood insurance. The new district will have bonding authority and will be able to use a utility-based methodology for funding. Once this interim board has the new district up and running, there will be an election for board members, and the existing four drainage districts will be dissolved. Michael anticipates that the election of board members for this new district will take place in the spring of 2025.



**From  
Dave  
Waffle**

I'd like to introduce both a new manager at the City of Tigard and the City of Tualatin manager who has the most seniority (in terms of service at their current city) among the managers in Washington County. These people are Steve Rymer and Sherilyn Lombos.



Steve Rymer began as the city manager for Tigard in February of 2021. Steve comes to the area after many years of service in Minnesota and California. He was the city administrator of Rochester, MN from 2017-2021 and city manager of Morgan Hill, CA from 2013-2017.

During the recruitment, Steve says he was extremely impressed with Tigard's strategic plan, the level of development activity and capital projects, and the city's sincere commitment to diversity, equity, and inclusion. Steve identified several opportunities in the near term. There is considerable subdivision activity on the flanks of Bull Mountain (a.k.a. River Terrace) and redevelopment opportunities in the Tigard Triangle area bounded by I-5, Highway 217, and Highway 99 as part of a new urban renewal area that contains approximately 550 acres. Additionally (and like many others), there is a multitude of impacts from the Covid 19 pandemic on city teammates, businesses, and residents that will ripple across the community for

years.

Among the current activities in Tigard is the implementation of body-worn cameras (BWC) which was recently supported by the city's Public Safety Advisory Board and approved by the City Council. He credits neighboring police departments for their assistance and support during recent protests that affirmed the need to ensure all officers have BWCs. In a longer-term project, Tigard is undergoing a space and seismic assessment of all of their facilities as they prepare a consolidated facilities master plan for all the Police, City Hall, and Public Works departments.

Steve had a chance to work all these topics into a new set of priorities for 2021 with the mayor and city council. Faced with a long list of goals towards the end of the process, Steve was successful in asking the council to consider the topic/themes of the environment, economy, equity, engagement, and excellence as foundational underpinnings of all the city's goals for the coming year. The "five Es" are called Tigard's "Community Promise." The four goals are COVID-19 support, bold Community Resiliency Plan, parks & recreation funding sustainability, and person-centric houseless support.

In his leisure time, Steve and his family enjoy hiking and visiting National Parks.



Sherilyn Lombos began her service as the Tualatin City Manager in 2006 after working for several California cities. She is a proud member of KUCIMATS which is the Kansas University City Managers and Trainees Alumni organization. She says that she never expected to be in Tualatin for 14 years and counting.

Sherilyn credits the many interesting projects, the dynamics of city government, a talented staff, and the opportunities to do good work as reasons to remain in the role.

She talked about two projects, describing what has been achieved, some current aspects, and the next steps. Tualatin voters approved a 10-year levy to support bonding for a variety of transportation projects in May 2018. The impetus of the bond was from the city council's "advance" in 2017 (the word Tualatin uses for their annual goal-setting session, rather than retreat). The levy is 49¢ per \$1000 assessed valuation. The projects are backed by generous

amounts of community engagement which involves all departments. As an example, please see the accompanying photo of stamped concrete on some of the many new sidewalks installed with funding from the bond issue. The design came from a sidewalk chalk art event that was duplicated into a mold through the equipment in the Library's maker space. In addition to street construction, there are several new rapid flashing beacons at crosswalks and some 4-way stops were converted to signalized intersections. The entire effort is called "Tualatin Moving Forward". For virtual groundbreaking ceremonies during COVID, the staff delivered a pail, with a shovel and dirt to each elected official.

The second project is the city's Climate Action Plan. This has also been a multi-year effort that began with simple efforts embracing sustainability to save money. Requiring two-sided printing and installation of motion sensors for lighting are early examples. The current efforts involve consultant-led inventories of Greenhouse Gas Emissions (GHG) and then developing measurable goals. Sherilyn sees a newer group of residents becoming involved in these issues demanding environmental justice in a changing political environment. This is expected to become a larger issue that will affect Tualatin's agendas for years to come. In all these issues she credits the effectiveness of storytelling by the champions of the projects who led the way, sustaining efforts and overcoming challenges that occurred.

In other news, Sherwood City Manager Joe Gall is leaving that city to assume a new position at Clean Water Services as the person responsible for working with the cities and Washington County on sanitary and stormwater utility issues. Joe continues to serve as co-chair of the ICMA Host Committee along with Eileen Stein and Spence Nebel. In Condon, City Manager Kathryn Greiner was appointed to represent cities on the board of trustees of City County Insurance Services (CIS). Recruitment of the City Manager in Beaverton will be completed by June.



From  
**Dan  
Bartlett**

North Coast Managers



This will be a short story! On January 19, 2021, the screen of my monitor was filled for the North Coast Area Managers meeting. Mark Winstanley, Seaside, city manager; Brett Estes, Astoria City Manager; Linda Engbretson, CMC, Warrenton city manager; Dale Shafer, Nehalem city manager; Melissa Thompson-Kiefer, Nehalem assistant city manager/recorder; Jeff Hazen, executive director, Sunset Empire Transportation District; Don Bohn, Clatsop County Manager; Monica Steele, Clatsop County assistant county manager; Kevin Leahy, Executive Director of CEDR/SBDC; Skyler Archibald, executive director, Sunset Empire Parks and Recreation District; Will Isom, Port of Astoria, executive director; Melanie Olson, Regional Development Officer, Business Oregon, and Jennifer Purcell, Governor's Coordinator for North Coast Regional solutions.

We discussed the progress on vaccinating residents, the status of long-term care facilities, and our area hospitals. Monica reported on their North coast Business Park project and a feasibility study for the relocation of their Public Works Facility. Brett indicated that the City of Astoria may reopen the pool. A slide affected 2 properties. Will Isom said that the Port is working on getting new lease agreements with tenants on their properties. Mark Winstanley reported that the Council would be doing Goal Setting. Dale Shafer noted that she and Melissa were working on getting things in shape for her retirement. Jeff Hazen was working on getting all their bus drivers vaccinated. I reported that there were discussions about the Summer Conference (guess that is solved, I got my reservation in and got a room). Linda Engbretson said development in Warrenton has not slowed down. Melanie Olson reported on Federal CDBG funds that would be available.

On February 16, the group Zoomed some more. Mark Winstanley report that he is planning to retire. Don Bohn talked about COVID in the jail and a jail project. Brett reported that they work working on tree removal to get access into the training center at the East end of town. Chad Sweet, Gearhart City Manager, briefly joined the Zoom but had to leave to respond to a fire. Kevin Leahy noted that the Seaside Prom was 100 years old.

A couple of days later the Senior Advisors did a Zoom call. Again, on March 18th, we talked about the world of Zooming. In my other role with North Coast Chambers and Visitor Bureaus, the discussions

have been opening, closing back down, adjusting to capacity limits, and putting up outdoor seating areas. A common theme is finding workers. At least one business had to close for several days because a worker tested positive. This forced a deep cleaning and resulted in new employees being trained to take positions.

On a positive note, we had a Host Committee Zoom



## **MUNICIPAL COURTS REGISTRY UPDATES NEEDED**

Within the 241 cities in Oregon, 130 Municipal Courts are handling a variety of cases ranging from municipal code violations to misdemeanors such as DUII, reckless driving, and Minors in Possession.

Within the last 12 months, several Oregon cities have established new Municipal Courts or have expanded the jurisdiction of their existing courts to include traffic or mandatory school attendance violations. These cities have found that having a local court provides a convenient alternative to having residents and police officers travel to Circuit Court; that local judges have a better understanding of local conditions, and have more time to work with all parties to resolve conflicts and gain compliance.

While some Municipal Courts have multiple judges with busy daily dockets, most are staffed with part-time judges, often convening monthly or as-needed. Some judges serve in more than one court. Many of the courts have at least one Judge Pro Tem and support staff ranging from full-time to City employees who serve as the court clerk along with other city administrative duties.

Not all Municipal Court Judges are attorneys. Under Oregon Law, non-attorneys can serve as a Municipal Court Judge if they complete a prescribed course at the National Judicial College. Some cities have adopted ordinances that require their judge to be an attorney. I have found that formal legal education is not essential to serving as an effective Municipal Court Judge.

The Office of the State Court Administrator (OSCA) maintains a roster of Municipal Court Judges. Cities are required to register their courts and changes in judges with the OSCA (ORS 1.855). Registration forms are available from OSCA electronically. It's a simple one-page form. Unfortunately, the registry is sorely out-of-date as many cities are unaware of this registration requirement and have not submitted updated information. Judges and Judges Pro Tem should both be registered.

Court registry form: <https://www.courts.oregon.gov/courts/Documents/courtregistryform.pdf>

Judge registry form: <https://www.courts.oregon.gov/courts/Documents/judgeregistryform.pdf>

I encourage City Managers to check the judicial registry webpage [https://www.courts.oregon.gov/courts/Documents/rpt\\_JP-Muni\\_Court\\_Registry\\_by\\_County.pdf](https://www.courts.oregon.gov/courts/Documents/rpt_JP-Muni_Court_Registry_by_County.pdf) and the judges' registry webpage [https://www.courts.oregon.gov/courts/Documents/rpt\\_JP-Muni\\_Judge\\_Registry\\_by\\_City.pdf](https://www.courts.oregon.gov/courts/Documents/rpt_JP-Muni_Judge_Registry_by_City.pdf)

to assure that the information shown is accurate. And make sending the completed update forms to OSCA as a part of the process when judges are appointed or depart.

The League also collects updated information on city officials annually through its City Profile Update. This includes information about Municipal Judges. However, the League reports that responses to the annual Update are often incomplete and do not include information about judges. The information collected by the League is not integrated with the OSCA registry.

Keeping the registry information current is important not just for ORS compliance. The information is used to convey important information to courts and judges from the Oregon Judicial Department and the Oregon Municipal Judges Association.

For more information about municipal courts in Oregon, feel free to contact me at [gmilliman@brookings.or.us](mailto:gmilliman@brookings.or.us) or (541) 813-9267.

## The OCCMA Board of Directors Seeks Applicants for 2022!



The OCCMA Board is accepting applications from current OCCMA members who are interested in serving on the board as a director or president-elect (note: candidates for president-elect must have previous service on the OCCMA board). In creating a proposed board slate for the membership's consideration, the OCCMA Nominating Committee gives due consideration to representation of all areas of the state and cities of all sizes and includes at least one county member and one assistant member. Elections take place at the OCCMA Membership Meeting scheduled for October 21st at the Riverhouse on the Deschutes in Bend, prior to the OCCMA Fall Workshop.

New board members will join continuing members November 18-19 in Silverton for the board's annual retreat. The new term of office begins in January 2022. Terms of office for director positions are three years.



# OCCMA

Oregon City/County  
Management Association

1201 Court St. NE, Suite 200  
Salem, OR 97301

**“OUR MISSION  
IS TO SUPPORT  
AND STIMULATE OUR  
MEMBERS AND THE PROFESSION  
IN ORDER TO FOSTER  
RESPONSIBLE, RESPONSIVE  
LOCAL GOVERNMENT WITH THE  
OBJECTIVE OF IMPROVING  
THE LIVABILITY OF  
OREGON COMMUNITIES.”**

**VISIT OUR WEBSITE  
[WWW.OCCMA.ORG](http://WWW.OCCMA.ORG)**

**Please feel free to call or email the senior advisor in your area if you need**

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## LOC Resources - Communications

The LOC engages with its members and keeps them informed over a broad range of outreach channels, including print and electronic media, as well as social media.

[Local Focus magazine](#) is published quarterly and includes articles on topics and trends important to cities.

The [LOC Bulletin](#) is emailed every Friday and includes the latest legislative happenings, training opportunities and more.

The [City Focus](#) podcast is produced every other Friday and features discussions on policy, legal issues and advocacy matters in a relaxed, conversational style designed to inform and educate.

Looking for the latest news for and about cities? [View the LOC News page](#)