

How to renew or sign up for a new OCCMA Membership

Go to [this webpage](#).

Once there, **Sign In**

IMPORTANT: If you are renewing membership on behalf of someone else, you MUST be logged in as that person. If you used your login, you will be renewing the membership for yourself.

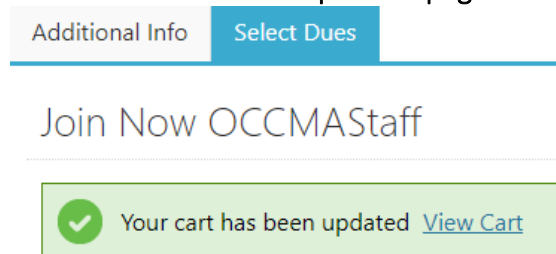
- Use the full, primary email address on file with the LOC/OCCMA as your username.
- If you do not know your password, you may retrieve/reset it by contacting the LOC by [email](#) or by phone at 503-588-6550, Monday - Friday, 8am - 5pm.
- If you do not have an account, you can create one, or [contact the LOC](#) and we will create one for you.

Next, start your **application**.

- Click the **Join/Renew OCCMA Membership** button on the bottom left corner of your profile page.
- Enter your **Annual Salary and Deferred Comp**.
- Click **Yes** to abide by OCCMA Code of Ethics.
- Let us know if you wish to be on the OCCMA listserv.
- Enter your **listserv email address**.
- Click **Next**.

Then, select your **membership type**.

- From the drop-down menu, choose your OCCMA membership type.
- For **Honorary, Lifetime and Retired Members**, check the box next to your membership type.
- Click **Add to Cart**.
- Click **View Cart at the top of the page**.



Finally, **checkout**.

Please note: Even if you are choosing a \$0 membership, you must complete the checkout process.

- **Pay Now**
 - Enter payment information and **Submit Order**.
 - A confirmation email will be sent to your email address.
- **Bill Me**
 - Enter today's date as the PO Number and **Submit Order**.
 - A confirmation email will be sent to your email address and an invoice will be emailed to you.
 - If you choose the Bill Me option, **please makes checks payable to OCCMA** and mail to 1201 Court Street NE, Suite 200, Salem, OR 97301. *If dues are not paid by January 31, 2021 you will not have access to the listserv.*