



OCCMA

**Oregon City/County
Management Association**

A State Affiliate of **ICMA**

OCCMA Board of Directors Special Meeting

May 23, 2022 | 3:30 pm – 4:30 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/82361646479?pwd=OW1RaDIwOXJQb3pERDZ6dm01Z3FuQT09>

Meeting ID: 823 6164 6479 | Passcode: 552394 | Dial-in: +1 (346) 248-7799

AGENDA

A. Welcome (<i>President Marston</i>)	-
1. Agenda (Additions).....	-
B. Consent Calendar* (<i>President Marston</i>)	-
1. Minutes of the March 25, 2022 Board Meeting.....	02
C. LOC Strategic Plan Update (<i>Patty Mulvihill</i>)	-
D. Senior Advisor Appointment* (<i>President Marston</i>)	08
E. Discuss Registration Price for OCCMA Fall Workshop* (<i>Angela Speier</i>)	17
F. OCCMA Summer Conference Update (<i>President-Elect Derickson and Angela Speier</i>)	18
G. Other (<i>President Marston</i>)	-
H. Adjournment (<i>President Marston</i>)	-

* Agenda items denoted with an asterisk indicate a motion is recommended. The sample motion will appear in the agenda item's associated materials.



OCCMA Board of Directors Meeting

March 25, 2022 | 10:00 am – 12:00 pm

Via Zoom

MINUTES

Board Members:

Susie Marston, President – Present

Scott Derickson, President-Elect – Present

Angela Speier, Secretary, LOC – Present

Spencer Nebel, Past President – Present

John Walsh, Director – Present

Dan Huff, Director – Present

Andy Varner, Director – Excused

Rachael Fuller, Director – Excused

Adam Brown, Director – Present

Aaron Palmquist, Director – Present

Zoe Mombert, Director – Present

Heidi Bell, Director – Present (*arrived at 10:06 am*)

Others:

Pat Martel, ICMA West Coast Regional Director; Peter Troedsson, Albany City Manager and Senior Vice President, ICMA West Coast Region; Sheila Ritz, Senior Advisor; Dave Waffle, Senior Advisor; Gary Milliman, Senior Advisor; David Clyne, Senior Advisor; Dan Bartlett, Senior Advisor; Jenny Haruyama, Beaverton City Manager

A. Welcome

10:03 am

President Marston called the meeting to order at 10:03 am and welcomed the attendees. President-Elect Scott Derickson congratulated President Marston on a recent news article that was written about her leadership both at the city of Gervais and on the OCCMA Board. President Marston provided an overview of the NW Regional Management Conference that took place last week. She also announced that a student from PSU will be working with OCCMA to complete a capstone project this spring.

B. Consent Calendar

10:08 am

It was moved by Past President Nebel and seconded by Director Huff to approve the consent calendar. The motion passed unanimously (9-0). [9-Yes (Marston, Derickson, Nebel, Walsh, Huff, Brown, Palmquist, Mombert, and Bell); 0-No; 0-Abstain; 2-Absent (Fuller and Varner)].

C. Discussion on ICMA Equity & Social Justice Issues

10:09 am

Peter Troedsson, Albany City Manager and Senior Vice President of the ICMA West Coast Region described two sessions that took place during the NW Regional Management Conference. The first was a session to get feedback on looking at the ICMA Code of Ethics through a racial and social justice equity lens. On Friday, ICMA launched a discussion on what members see as ICMA's role when responding to potentially politically decisive issues. City Manager Troedsson reviewed a series of questions ICMA is looking for feedback on.

David Clyne encouraged ICMA to reach out to the entire OCCMA membership for feedback on the questions posed. He said city managers should be engaged as leaders in their communities in this conversation. He would not characterize equity issues as left or right leaning; everyone should have equal participation in our government and city managers should be leaders in that conversation. Director Huff was in attendance in the session where this was being talked about noted the view of DEI is fractured across the country and the suggestion was made to pull equity out of DEI. Dave Waffle noted that he has been involved in a couple city manager recruitments where the city council has drafted their manager profile with the expectation they will be a leader on DEI issues. Director Brown said city managers will need the tools to help move their communities on this issue no matter where they are. President-Elect Derickson said the ICMA Code of Ethics already embed the value of inclusivity and the promotion of democratic processes. Where ICMA could help would be providing tools on how to evaluate the cultural competencies in your organization in relation to community members. They could also provide training on how to assess internal systems and processes to align them with community expectations. He suggested ICMA create a Leadership Institute or best practice that focuses on the values communities already have. David Clyne said this needs to be a core value like how balancing a budget is a core value for city managers. Director Mombert said it is very important for ICMA to provide resources and trainings to city managers especially in communities that are just beginning their work on inclusion efforts. She said her community is starting this work and knowing how to have conversations in an appropriate way and making sure people feel valued, heard, and comfortable can be challenging. Gary Milliman encourage ICMA to provide technical assistance and described his recent interim experience with the city of Ashland. Past President Nebel said it can be challenging to find the balance between HR staff following rules and the city council and the community who want to promote greater diversity in city staff. ICMA could help bring both the values and mechanics together.

Pat Martel, ICMA West Coast Regional Director described her experience with DEI work and sees ICMA as the organization to provide the tools to city managers so they can unite people to engage in rationale conversation about diversity and equity. She stressed that the tools and educational materials ICMA provides are there for managers to use if they choose to or not.

President-Elect Derickson suggested this conversation be continued at the summer conference during the DEI session. This will allow ICMA to gather feedback from additional OCCMA members.

D. Budget Transfer of Remaining Host Committee Funds

10:59 am

Secretary/Treasurer Angela Speier said the Scholarship Committee met on March 10, 2022 and is recommending to utilize the remaining funds from the Host Committee on three OCCMA scholarship programs: the Roger Jordan Perpetual Training Scholarship Fund; the Charlie Henry Scholarship Fund; and the NWWLA Scholarship Fund.

It was moved by Director Brown and seconded by Director Bell to amend the 2022 Budget to allocate \$8,500 from the ICMA 2021 Host Committee Account to the following scholarship funds: \$5,100 to the Roger Jordan Perpetual Training Scholarship Fund; \$2,400 to the Charlie Henry Scholarship Fund; and \$1,000 to the NWWLA Scholarship Fund per the Scholarship Committee's recommendation. If there are remaining funds in the ICMA 2021 Host Committee Account after the final report is completed, they should be transferred to the Charlie Henry Scholarship Fund. The motion passed unanimously (9-0). [9-Yes (Marston, Derickson, Nebel, Walsh, Huff, Brown, Palmquist, Mombert, and Bell); 0-No; 0-Abstain; 2-Absent (Fuller and Varner)].

E. Senior Advisor Vacancy

11:02 am

President Marston said OCCMA received two applications for the Region 5 vacancy. The two applicants are Ric Ingham and Rob Drake and they both appear to be highly qualified. The board discussed the potential appointment process and decided to form a subcommittee to interview both candidates. The interview panel will consist of President Marston, Director Huff, and Senior Advisor Bartlett. They will make their recommendation to the board during a special meeting in May or June.

F. Ethics Policy Adoption

11:12 am

Past President Nebel explained this policy was made available to the members through the listserv and website. Staff received comments from the membership, and he reviewed the changes that were suggested.

It was moved by President-Elect Derickson and seconded by Director Palmquist to adopt the OCCMA Rules for Enforcement of the ICMA Code of Ethics as presented in draft 6. The motion passed unanimously (9-0). [9-Yes (Marston, Derickson, Nebel, Walsh, Huff, Brown, Palmquist, Mombert, and Bell); 0-No; 0-Abstain; 2-Absent (Fuller and Varner)].

G. Membership Report

11:18 am

Secretary/Treasurer Angela Speier provided an update on OCCMA's membership to-date.

H. Discuss Registration Price for the OCCMA Annual Summer Conference

11:21 am

It was moved by Director Huff and seconded by Director Mombert to increase the member and non-member registration price for the OCCMA Annual Conference to \$400 for members and \$500 for non-members. The motion passed unanimously (9-0). [9-Yes (Marston, Derickson, Nebel, Walsh, Huff, Brown, Palmquist, Mombert, and Bell); 0-No; 0-Abstain; 2-Absent (Fuller and Varner)].

I. Reputation Management Services for Managers in Transition

11:22 am

President Marston explained at the October board meeting the board adopted Article 10 for Managers in Transition to the OCCMA Bylaws. This article states the OCCMA will provide online reputation management services. Staff reached out to Tripepi Smith who provides these services to the California association and ICMA. President Marston reviewed the recommended subsidy that OCCMA will offer to managers in transition. For the basic service level the OCCMA subsidy would be \$340, for the middle level it would be \$385, and for the full service level OCCMA would subsidize \$550.

It was moved by Past President Nebel and seconded by President-Elect Derickson to have staff work with Tripepi Smith to develop a Reputation Management Program for OCCMA Managers in Transition and to offer these services at the OCCMA subsidy as discussed. The motion passed unanimously (9-0). [9-Yes (Marston, Derickson, Nebel, Walsh, Huff, Brown, Palmquist, Mombert, and Bell); 0-No; 0-Abstain; 2-Absent (Fuller and Varner)].

M. Committees

11:27 am

❖ Reports and Action Items

1. Audit

Nothing to report.

2. Bylaws

Nothing to report.

3. Communications

Director Bell said the Quarter 1 Newsletter has been published and she thanked the LOC staff for their work on it. The committee will be meeting again in April to discuss the content for the Quarter 2 publication in June. She asked the board to share the newsletter with their staff and requested their feedback on the content.

4. DEI

Director Brown said the goal of this committee is to work with the LOC to provide trainings on DEI.

5. Ethics

Director Mombert said the committee will be meeting in April and she is excited to have the new policy to follow.

6. ICMA Liaison

Director Brown posted information about the ICMA YSEALI program on the OCCMA listserv.

7. Nominating

Director Nebel said this committee doesn't really start their work until we get closer to summer conference. The committee needs to discuss recruitment efforts and how to get a diverse pool of candidates.

8. Professional Development

President-Elect Derickson said the committee met yesterday and have been planning the summer conference. He provided an update on the sessions that have been selected. He asked the senior advisors whether they would be interested in helping to coordinate a golf tournament on Tuesday morning prior to the start of the conference. He said the committee is also exploring potentially starting an informal book club.

9. Support for Managers

Director Brown provided an update on the changes to the senior advisor regions.

10. Host Committee

Past President Nebel said The Host Committee report has been packaged and sent to the graphic artist to do the final design. He said it will be a nice document that can be shared with other host committees and can serve as a beginning point for future Oregon host committees.

11. Northwest Women's Leadership Academy

Secretary/Treasurer Angela Speier provided an update on the remaining sessions of the academy which will wrap-up its fourth cohort on June 3.

12. Dues Committee

Director Palmquist said the Dues Committee is meeting again next week to further discuss potential changes to the dues structure that will allow the membership to grow. Director Martel said the ICMA Board acted on changes to their dues structure at their February meeting and highlighted some of the changes that were approved.

13. Veterans Committee

Director Palmquist is developing a survey that will seek member feedback on the development of a veteran's committee.

14. Civic Education Committee

Director Mombert said the committee is fortunate to have a PSU MPA student that will be assisting the committee in their work. Director Mombert explained the project and said there will be series of short videos produced that members will be able to utilize. The topics include:

- Local government basics;
- What is a city manager and what is rewarding in the profession;
- Budgeting 101;
- City Managers, Councilors, and Mayors: What are the roles; and
- Relationships and working with people.

These videos will also be utilized to encourage people to enter the profession. The goal is to roll these videos out to the membership at the annual conference.

15. Scholarship Committee

Director Brown said the committee will be reviewing the scholarship applications for the annual conference in May. The committee also discussed the need to have more stable funding for the scholarship program moving forward.

N. Senior Advisor Update

11:53 am

Gary Milliman met with the new city manager in Lakeside and has been working with other managers who have been facing difficult situations.

Dan Bartlett attended the NW Regional Managers Conference and will be meeting with the new city manager in Lincoln City. He provided an update on the Warrenton recruitment and noted Seaside is also recruiting for a new city manager.

David Clyne said the city manager position in Newberg is open and Independence has gone through the first screening process.

Sheila Ritz reported the Cascade Lock's recruitment is now open and Melanie Wagner has been appointed as the new city manager in Estacada. She reported on a meeting with Madison Thesing in Lake Oswego. She will be meeting with Greg Dirks in Wood Village to receive a tour of their city hall. Lastly, she has reached out to Philip Morley the new city manager for Fairview.

O. Other

12:04 pm

Director Martel announced ICMA has opened their local government excellence awards, as well as nominations for the distinguished service award which recognizes a retired manager.

P. Adjournment

12:06 pm

President Marston adjourned the meeting at 12:06 pm.

APPROVED by the OCCMA Board of Directors on July 22, 2022.

Respectfully submitted by:

/s/Angela Speier, Project & Program Coordinator



OCCMA

**Oregon City/County
Management Association**

A State Affiliate of **ICMA**

To: OCCMA Board of Directors
From: Angela Speier, Project & Program Coordinator
Date: May 23, 2022
Subject: Senior Advisor Appointment

On March 25, 2022 the OCCMA Board of Directors reviewed two applications that were submitted to fill the Region 5 senior advisor vacancy. The board decided to form a subcommittee consisting of President Marston, Director Huff, and Senior Advisor Dan Bartlett to interview the two candidates. The interviews took place on April 20, 2022 and both meet the necessary qualifications to serve as a senior advisor.

The subcommittee is recommending Ric Ingham be appointed to fill the Region 5 vacancy. The subcommittee would also like to recommend the board consider appointing Rob Drake as a senior advisor, but any expenses incurred would be fully covered by the OCCMA's budget and would not be submitted to ICMA for 50 percent reimbursement. This is because OCCMA is approved to have eight senior advisors through the joint program and staff believes it would be hard to justify adding a ninth. If the board is agreeable to this approach Rob would serve as a back-up senior advisor when needed to cover vacations and/or interim assignments.

Attachments:

1. Ric Ingham's statement of interest and resume
2. Rob Drake's statement of interest and resume

Recommended Motion:

I nominate Ric Ingham to serve as an OCCMA senior advisor for Region 5 and direct staff to forward his statement of interest and resume to ICMA for approval. I also recommend appointing Rob Drake to serve as a back-up senior advisor.

Attachment 1

February 26, 2022

Angela Speier
OCCMA Program Coordinator
1201 Court St NE #200
Salem, OR 97301

RE: Statement of Interest

Dear Ms. Speier,

Please accept the enclosed resume and cover letter as my Statement of Interest for the Benton, Lane and Linn Senior Advisor position. During my 16-year tenure as City Administrator of Veneta I've built strong relationships with both the urban and rural city administrators/managers in Lane County. Specifically, to the region referenced, I've built numerous relationships with city recorders, city administrators and managers while serving as the Vice Chairman of Region 3's Small City Network as well as my time on the Cascade West Economic Development District board of directors. That EDA sponsored Economic Development District serves Lane, Linn, Lincoln and Benton counties.

I've prided myself on building strong relationships in whatever capacity I've held in my 28-year career while serving non-metro communities throughout Oregon. I've built lasting regional relationships while working in Baker and Klamath counties in the 90's and expanded those relationships while in Central Oregon working on behalf of Deschutes, Jefferson and Crook counties as that region's Economic and Community Development Manager. That position had me also working in Harney, Lake and back to Klamath county. During those years my direct contacts were often city managers, county administrators, economic development practitioners, elected officials and numerous state agency employees.

In April of this year, I will be returning to Veneta. During my two-year COVID hiatus in Idaho I've maintained my OCCMA and ICMA memberships. To stay professionally and civically engaged in Oregon I've assisted Rural Development Initiatives (RDI) with both Idaho and Oregon projects, but the bulk of my engagement has been environmentally focused assisting the Oregon Natural Desert Association and the Oregon Natural Desert Trust with projects in eastern Oregon.

I've always valued the role that past Range Riders and now Senior Advisors have played in assisting their fellow colleagues. Having worked with Wes Hare and many of the past region's Senior Advisors I believe I have a good understanding of the requirements and commitments the position necessitates.

I can be reached at the contact information listed below and would be happy to answer any questions that the OCCMA and ICMA review committee members may have. Thank you for your consideration and opportunity to apply for this position with the Senior Advisor Program.

Respectively,

Ric Ingham
Ringham100@gmail.com
(541) 913-2725

R. Ric Ingham

■ Veneta, OR 97487 ■ (541) 913-2725 ■ RINGHAM100@GMAIL.COM

Professional Experience

City Administrator

CITY OF VENETA

2/04 – 1/20

VENETA, OREGON

- Responsible for the overall management, administration, and direction of the City's operations, employees, and contracted staff pursuant to established policies, procedures and City Council direction.
- Provide direct supervision to three department managers and the City Recorder. Those management position include: Community Services Director which provides management oversight to all capital development projects, planning and parks departments; Public Works Superintendent which oversees all day-to-day operations of water, wastewater, stormwater, parks and street facilities; and a Finance Director which provides management oversight to all budget functions, utility billings, municipal court and all accounts payable and receivables.
- Direct responsibility for public safety (contracted law enforcement), economic development, urban renewal and serve as the City's Planning and Building official.

Community & Economic Development Manager

CENTRAL OREGON INTERGOVERNMENTAL COUNCIL

9/95 – 5/03

REDMOND, OREGON

- Coordinated all COIC community and economic development activities for Deschutes, Jefferson and Crook counties. Identified and developed resources to support those activities.
- Managed department that included project coordinators, project administrators, natural resource specialists, telecommunication and transportation planners.
- Directed a three county Economic Development District. Coordinated EDA's Overall Economic Development Plan for the region that included industry, infrastructure and resource development.
- Facilitated local and regional community and economic development planning efforts for local partners and advocated for improvement of local infrastructure needs.
- Coordinated efforts that integrated natural resources and social services into regional community and economic development planning.
- Cultivated relationships with local, regional, state and federal funding partners.
- Provided feedback to state and federal partners on program needs and criteria, performance indicators and policies.

Economic Development Specialist

THE KLAMATH TRIBES

6/95 - 9/95

CHILOQUIN, OREGON

- Assisted the Tribes in attaining their self-sufficiency goals.
- Completed a two year economic development workplan.
- Coordinated tribal economic development activities with non-Tribal agencies.
- Assisted in developing and implementing a land acquisition program.
- Responsible for the staffing of a Small Business Development Center.

Executive Director

BAKER COUNTY VISITOR & CONVENTION BUREAU

6/91 - 5/95

BAKER CITY, OREGON

- Responsible for long range strategic planning, implementation and evaluation of Baker County's tourism industry.
- Developed strategic goals that positioned Baker City as the premier rural historical destination in the northwest.

- Developed fall, winter and spring travel products.
- Managed advertising, public relations, and sales.
- Administered grants and was the County's tourism liaison between public entities and private industry.

Education

Bachelor of Science, Business Administration

OREGON STATE UNIVERSITY

1991

CORVALLIS, OREGON

- Minors in Economics and Tourism Development.
- Curriculum focus in marketing and rural planning.

Professional Awards

Outstanding Community Leadership

OREGON ECONOMIC DEVELOPMENT ASSOCIATION

2006

Herman Kehrli Award

LEAGUE OF OREGON CITIES

Outstanding Public Employee

LANE COUNCIL OF GOVERNMENTS

2019

Professional/Civic Engagement

Cascade West Economic Development District

02/16 - 12/19

Lane Area Commission on Transportation

04/14 - 12/19

Lane Economic Committee

02/08 - 12/19

League of Oregon Cities Small Cities Network

2/05 - 2/18

REGION 3 VICE CHAIRMAN

Lane Metro Partnership

09/06 - 01/14

Long Tom Watershed Council

09/06 - 02/12

VICE CHAIRMAN

Lane Council of Government Budget Committee

03/09 - 04/17

Lane Transit District West Eugene Corridor Study

8/07 - 02/11

Upper Deschutes Watershed Council

3/01 - 01/04

SECRETARY/TREASURER

City of Bend Budget Committee

3/00 - 1/04

Bend Development Board (Urban Renewal Agency) Budget Committee

5/03 - 01/04

Attachment 2

From: [Rob Drake](#)
To: smarston@cityofgervais.com
Cc: [Angela Speier](#)
Subject: Senior Advisor Position
Date: Thursday, March 3, 2022 4:06:15 PM

Hi Susie,

Dave Waffle suggested that I contact you and copy Angela Speier with LOC. I am interested in serving as a part-time Senior Advisor. I have announced my retirement from the City of Cornelius City Manager position effective July 1, 2022. It was a tough decision to retire. I have enjoyed my municipal career immensely and have appreciated the four cities that I managed over a 27-year period. I have also met with David Clyne and we met to discuss the duties of a Senior Advisor.

I came into my municipal career through an elective door! I served as Beaverton's full-time Mayor/CEO for sixteen years. After leaving office after four terms, I served six-month Interim City Manager contracts in Tillamook and Carlton. When finishing-up in Carlton, I was called by one of the City Councilors from Cornelius who asked that I apply for their vacant City Manager position. I was selected and have served one month over ten-years in Cornelius. This is a combined 27-years of daily City Manager experience.

Throughout my municipal career, I have regularly attended LOC and NLC conferences. I was a regular attendee of trainings and seminars and found them to be invaluable in assisting me in my city management career. I am a past board member of the LOC Board of Directors and served as LOC President in 2003. I earned a BS in Psychology and Law Enforcement from Portland State University (PSU) in 1971. Though I started an MBA at PSU in about 1980 I didn't complete it.

As a retiree, I will have the interest and time to serve as a Senior Advisor. I have enjoyed mentoring and advising other City Managers throughout my municipal career. I have the necessary energy level to serve and be supportive of other managers. I would like to return the favor for the good advice and support that I have received from others in our business throughout my career!

Please contact me if you have questions. My office number through June 2022 is 503-992-5301 and personal cell phone is 503-781-3160. My home e-mail is drarej@comcast.net

Sincerely, Rob Drake
City Manager
City of Cornelius

Rob Drake
City Manager
City of Cornelius
1355 N Barlow Street
Cornelius, OR 97113
Phone 503-992-5301

rob.drake@corneliusor.gov

If you believe you have received this email by mistake, please inform us by an email reply and then delete the message. Also, the integrity and security of this email cannot be guaranteed over the Internet.

Rob Drake

[REDACTED] Beaverton, OR 97007
(503) 781-3160 drarej@comcast.net

QUALIFIED BY: Extensive background, expertise and leadership for multiple public service agency and private industry positions at senior management level. Currently City Manager for City of Cornelius for past decade. Served 16 years successfully as Mayor/CEO for the City of Beaverton, an agency with 490 employees; served 6 mos. as Interim City Manager for City of Tillamook and 6 months as Interim City Manager for City of Carlton; direct management of operations, financial management, budget preparation and oversight for multiple private industry companies and four cities; human resources hiring, training and problem-solving; and community relations and quality customer service development and implementation.

Highlights:

- 16 years as elective Mayor/Chief Executive Officer for major Oregon city.
 - Lobbied the Oregon Legislature and members of Congress 26 years for Cities of Beaverton, Cornelius and two interim cities, and on behalf of the League of Oregon Cities.
 - Successfully worked with Oregon Legislators, members of Congress and staff for 26 years.
 - Served in multiple senior management level positions while in private industry.
 - Developed policies, long-and short-range goals and plans, public relations outreach efforts and activities supporting strategic priorities.
 - Served on multiple local, statewide and national boards, commissions, non-profit boards and advisory panels related to public service agency and private industry positions.
 - Recognized for positive outlook, attention to detail, customer service emphasis, collaborative style, strong ethics, management expertise, high energy, effective communications style, and successfully managing many issues simultaneously.
-

EXPERIENCE:

February 2012-present

City Manager-City of Cornelius, OR

Currently serving as full-time City Manager managing 55 FTEs. Responsible for managing full-service city of 13,600 residents. Applied for and secured \$5.4 million Washington County MSTIP road fund grant to improve 10th Avenue, which is major access road to industrial park in Cornelius. Applied for and received multiple CDBG and other significant grants, including funds from the Oregon Legislature covering over half the cost of our new City Library in 2019.

Aug. 2011-through January 2012

Interim City Manager-City of Carlton, OR

Served as Interim City Manager, through January 2012, during search for permanent City Manager replacement. Retained to manage full-service city government and urban renewal agency for city of 2,015 residents and managed 11 FTEs. Applied for and secured \$600,000 in grants.

Aug. 2010-through January 2011

Interim City Manager-City of Tillamook, OR

Served as Interim City Manager, through January 2011, during search for permanent City Manager replacement. Retained to manage full-service city government and urban renewal agency for city of 5,000 citizens and 32 FTEs. Applied for and secured \$1 million grant from DEQ in December 2010 to fund balloon interest payment for wastewater treatment plant loan.

1993-2008 *Mayor/Chief Executive Officer-City of Beaverton, OR*

Served 16 years, from 1993 through 2008, as elected full-time Mayor and Chief Executive Officer for the City of Beaverton. Managed 490 FTE's with an annual budget of \$175 million. The city population was 89,500 at that time. Responsible for all aspects of managing the City on a daily basis, as designated by the City Charter, and serving in the capacity of the city manager. Regularly prepared long-and short-range goals and plans, city code, city council agenda bills, staff reports, city financial and budget documents, and policy papers. Directly managed each of the City's Department Heads, including Police Chief, Community Development Director (including Building Dept.), Finance Director, Human Resources Director, Fire Chief, City Librarian, Public Works Director, Engineering Director and Chief of Staff. Community Development Block Grant (CDBG) and Economic Development Department staff worked in the Mayor's Office directly under my supervision. Partnered and worked closely with the City Council. City population increased 60% during my service. Served 16 years as chief lobbyist for City. Developed strong expertise in working collaboratively with regional, state and federal elected officials, local business leaders, business organizations and lobbyists. Testified before state and national Legislative committees. Provided testimony on affordable housing, consumer issues, transportation funding, land use law, liquor laws and regulations, public safety, environmental law and regulations, and multiple issues pertinent to cities. In 2006, I provided expert testimony to a US House of Representatives subcommittee in Washington, DC on behalf of the National League of Cities. Possess a demonstrated statewide reach that includes service as President for the League of Oregon Cities in 2003, Chair of the statewide Oregon Liquor Control Commission Task Force in 2002-2003, and in 2003 as a member of the statewide Industrial Lands Task Force. The Task Force positions were appointed by Governors Kitzhaber and Kulongoski, respectively. Lobbied Oregon State Legislators and members of Congress 16 years on behalf of the City of Beaverton, League of Oregon Cities, National League of Cities, and Department of Homeland Security's SAFECOM Executive Committee.

Reviewed each department's line-item budget during the budget preparation process and made recommendations for improvements in the document, services and direction. For each year of my leadership of the City, Beaverton received the Government Finance Officers Association (GFOA) top two budget awards: the prestigious GFOA Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Preparation Award. The City audit received an "unqualified clean opinion" from our outside, independent auditors for each of my 16 years service as Mayor.

During my tenure, Beaverton's high quality of life was widely recognized and we received multiple honors. In 2005, Beaverton was named an All America City Finalist and in 2006 was awarded one of the Top-100 Best Places to Live by *Money* magazine. From 2006 through 2008, Beaverton was recognized by the Morgan Quitno Press as the safest city in the northwest. In 2007, we converted 100% of city facilities to green wind power. As a result, the EPA named Beaverton a Green Power Community, one of only 11 in the nation. In 2008, Beaverton was recognized as a three-time Bronze Level Bicycle Friendly Community recipient. Beaverton established and maintained Tree City USA status during my service.

1991-1992 *Operations Director-Decision Point Data-Tualatin, OR*

Served as member of the executive management team and responsible for all daily operations and functions of a small high technology company. Established daily operations procedures, managed technical and clerical staff, and implemented multiple companywide initiatives and processes.

1974-1991 *Sales Supervisor Wonder Bread/Hostess Cake Co.; On Premise and Fine Wine Division Sales Manager Columbia Distributing/Maletis Beverage; and General Sales Manager Hinman Vineyards – Portland and Eugene, OR*

Served a combined 17 years in key sales and senior management level positions for three food and beverage wholesalers in broader Portland area and statewide markets. Responsible for area sales management for all three companies, including day-to-day management of sales teams and P&L responsibilities. My teams regularly received multiple national sales awards for their sales excellence.

CURRENT AND PAST PROFESSIONAL MEMBERSHIPS AND HONORS

- All-America City Award, City of Cornelius, June 2019
- Institute of Portland Metropolitan Studies Board, Portland State Univ., 1994-2020
- Community Housing Fund of Washington Co., Board Chairman 2011-13, 2009-present
- Beaverton School District Audit Committee, 2009-present
- Tualatin Hills Park & Rec. District Bond Oversight Comm., 2011-2017
- Westside Economic Alliance (WEA) Board, 1994-2008
- Beaverton Area Chamber of Commerce Board, 1994-2008
- Community Action of Washington County Board of Directors, Member, 1994-2008
- Joint Water Commission (JWC), Member, 1993-2008
- Federal Economic Development District (EDD), founding Chair, 2007-08
- Metro's JPACT Transportation Committee Member, 1993-2008
- Metro's MPAC Land Use Committee Member, Chair 1997, 1993-2008
- Regional Emergency Management Group, Co-founder and Chair, 1993-2008
- National League of Cities Public Safety & Crime Prevention Steering Committee Member and Vice Chair, 1999-2002 and 2005-08
- League of Oregon Cities Board of Directors, Member, 1998-2008
- Dept. of Homeland Security's SAFECOM Executive Committee Member and Vice Chair, Washington, DC, 2006-08
- James C. Richards Memorial Award, League of Oregon Cities, 2008
- Contributed chapter in book, Safeguarding the Homeland: Governors & Mayors Speak Out, released in October 2009
- Distinguished Service Award to Portland State University, recipient, 2005
- St. Mary's Home for Boys Board of Directors, Member, 1998-2004
- League of Oregon Cities, President, 2003
- Leadership Award of Merit recipient, Oregon Mayors Association, 2003

EDUCATION

Portland State University, Psychology & Law Enforcement, BS 1971



OCCMA

**Oregon City/County
Management Association**

A State Affiliate of **ICMA**

To: OCCMA Board of Directors
From: Angela Speier, Project & Program Coordinator
Date: May 23, 2022
Subject: Discuss Registration Price for the Fall Manager's Workshop

The League of Oregon Cities Annual Conference is taking place October 5-7 at the Riverhouse in Bend. The OCCMA holds a fall managers workshop in conjunction with the annual conference. The cost of the fall workshop is typically \$85 in order to help cover the cost of speaker fees, room rental, and food and beverage. Due to an increase in food costs staff is recommending a \$10 increase to the registration price.

Recommended Motion

I move to set the registration price of the fall managers workshop to be \$95.



OCCMA

**Oregon City/County
Management Association**

A State Affiliate of **ICMA**

To: OCCMA Board of Directors
From: Angela Speier, Project & Program Coordinator
Date: May 23, 2022
Subject: OCCMA Summer Conference Update

The OCCMA Professional Development Committee has been hard at work planning the Summer Conference which will be taking place July 19-July 22 at Eagle Crest Resort.

While most sessions have been finalized there are a couple sessions/outings that we would like the OCCMA Board to participate in. The first is taking place on Tuesday, July 19 at 4:00 p.m. and is a Welcome Reception and New Attendee Mingle. The thought here would be for the board members to mingle with conference attendees and make the new members feel welcome. There will be light appetizers and a no-host bar available.

The second item we would like board volunteers for is to host group dinners. At registration we will ask attendees if they are interested in attending a group dinner on Tuesday and/or Wednesday night. Staff will work with area restaurants to secure spaces for the dinners. Staff would like to know if any board members are interested in serving as a host, which would entail welcoming the managers at the venue and joining them for dinner.

Lastly, the Professional Development Committee is looking for board members to serve as facilitators. This would include introducing the speakers and making sure they are not going over on time.

Attachment

1. OCCMA Summer Conference Program Outline

July 19 – July 22, 2022 ♦ Eagle Crest Resort, Redmond

Printed copies of the agenda will be available onsite.

All other handouts and presentations will be available online following the conference.

Tuesday, July 19

1:00 pm – 5:00 pm	Registration	LOBBY
2:00 pm – 4:00 pm	Property Taxes 101 and Development of Budget Policies	ROOM TBD
4:00 pm – 5:30 pm	Welcome Reception & New Attendee Mingle Check-in, visit with your peers, and get to know new OCCMA members while enjoying appetizers and a no-host bar prior to dinner.	ROOM TBD
6:00 pm	Dinner on Own Redmond has many local restaurants. For recommendations, please refer to the “Redmond Attractions” handout available on www.occma.org or sign up to join one of the pre-arranged dinners at Registration. Sign-up sheets for group dinners will be available when registering for conference and at the registration booth.	

Wednesday, July 20

7:00 am – 5:00 pm	Registration	LOBBY
8:00 am – 3:30 pm	Sponsor Exhibits Open Our sponsors/vendors will be available during session breaks and meals. Be sure to stop by for a visit. For a full list of sponsors/vendors, please visit www.occma.org .	ROOM TBD
7:30 am – 9:00 am	Structured Networking & Continental Breakfast: Cultivating leaders and recruiting and retaining talent in the current environment	ROOM TBD
9:00 am – 10:00 am	Keynote: PGE: Leadership Thru Crisis <i>Sponsored by PGE</i>	ROOM TBD
10:00 am – 10:30 am	Break	ROOM TBD
10:30 am – 11:45 am	Dealing with Dysfunctional Councils or Councilors and Continue to Make Things Happen and Get Things Done	ROOM TBD
11:45 am – 1:30 pm	ICMA and OCCMA Updates with Lunch	ROOM TBD



DRAFT PROGRAM

2022 SUMMER CONFERENCE

July 19 – July 22, 2022 ♦ Eagle Crest Resort, Redmond

1:30 pm – 3:00 pm	Elements of Personnel Investigations	ROOM TBD
3:00 pm – 3:30 pm	Snack Break	ROOM TBD
3:30 pm – 4:45 pm	DEI – How to Breakdown Barriers and Become an Inclusive Community	ROOM TBD
4:30 pm – 6:00 pm	Get Acquainted Reception/Trade Show <i>Sponsored by TBD</i> A great opportunity for attendees and their families to get together, make new friends, or just catch up on all the events that have transpired since the last conference.	ROOM TBD
6:00 pm – 8:00 pm	Dinner on Own Redmond has many local restaurants. For recommendations, please refer to the “Redmond Attractions” handout available on www.occma.org or sign up to join one of the pre-arranged dinners at Registration. Sign-up sheets for group dinners will be available when registering for conference and at the registration booth.	

Thursday, July 21

7:00 am – 4:30 pm	Registration	ROOM TBD
7:30 am – 9:00 am	Senior Advisor Panel & Continental Breakfast	ROOM TBD
9:00 am – 10:30 am	How to Focus on Mental Health	ROOM TBD
10:30 am – 10:45 am	Break	
10:45 am – 12:15 pm	Structured Networking: Addressing homelessness and behavioral health in communities, big and small	ROOM TBD
12:30 pm – 1:15 pm	Networking Lunch	ROOM TBD
1:15 pm – 1:30 pm	Break	
1:30 pm – 3:00 pm	Ethics Matter	ROOM TBD



DRAFT PROGRAM

2022 SUMMER CONFERENCE

July 19 – July 22, 2022 ♦ Eagle Crest Resort, Redmond

3:00 pm – 3:30 pm	Snack Break	
3:30 pm – 4:45 pm	Cybersecurity	ROOM TBD
6:30 pm – 10:00 pm	President's Reception and Dinner <i>Sponsored by Comcast</i>	ROOM TBD

Friday, July 22

7:30 am – 8:30 am	Breakfast and Networking	ROOM TBD
8:30 am – 9:30 am	Round Robin with Peers	ROOM TBD
9:45 am – 11:45 am	OCCMA Board of Directors Meeting To access the agenda packet associated with this meeting, please visit www.occma.org . The packet will be posted approximately five-days prior to the meeting.	ROOM TBD